Summer Undergraduate International Research Program (SUIRP) Application Form

This program is designed to encourage undergraduate students to conduct independent research outside of the United States, mentored by an international host. It is not a program where UF faculty travel with the student or direct the research being conducted.

***Applications that are not in compliance with any of the requirements will not be reviewed.***

**TO SUBMIT YOUR APPLICATION**: Send all application materials (including application, unofficial transcript, and letters of support) complied into one document to cur@aa.ufl.edu by the deadline listed on the SUIRP webpage.

By submitting this application, you confirm that you:

1. Are a UF undergraduate student at the University of Florida who will not graduate before the fall semester following the summer research experience.
2. Will be registered for one research credit.
3. **Will not** be enrolled in any other courses during the summer semesters that you are in the program.
4. Have secured an invitation from an internationally-recognized and committed laboratory or field research site.
5. Have included all materials and complied with all requirements.
6. Can complete the proposed international research activity by prior to the start of the following fall semester.
7. Commit to the program expectations as stated in the call for application.
8. **APPLICANT INFORMATION**

Application Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UF ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_ UF Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Major \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic  
Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you a US Citizen? Yes\_\_\_\_\_\_\_ No\_\_\_\_\_\_

Are you a   
McNair Scholar/FGLSAMP/USP/URSP/ESP/Other No \_\_\_\_\_ Yes \_\_\_\_\_ Which\_\_\_\_\_\_\_

1. **UF FACULTY RESEARCH MENTOR**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UF Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic  
Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **ABOUT YOUR INTERNATIONAL RESEARCH LOCATION**

*Where will the proposed research take place?*

Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host institution  
or field site \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of international research mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number of mentor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*When will the proposed research take place?* ***It must be an 8-10 week program.***

Starting date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ending date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **CURRICULUM VITAE (CV)**

Please attach your CV to this application - two page maximum, with 11- or 12-point font with 1” margins on all sides. Your CV should emphasize your previous research experience, any international experience, and academic background (including publications and awards).

1. **RESEARCH PROJECT PROPOSAL**

The Research Project Proposal should be 2-3 pages in 11- or 12-point font with 1” margins on all sides and be attached to this application. Your statement should:

* Define the goals and objectives of the proposed research project
* Describe the work to be accomplished by the student during the period abroad

1. **LETTERS OF SUPPORT FROM YOUR FACULTY RESEARCH MENTOR**

The letters should be attached to this application or emailed to cur@aa.ufl.edu. The letter(s) should affirm:

* The student’s strengths as an undergraduate researcher
* Support for the candidate to engage fully in the program and fulfill the required program responsibilities

1. **LETTER FROM THE FOREIGN RESEARCH INSTITUTION**

The letter should confirm that the institution agrees to host the UF student. The letters can be addressed to the SUIRP Review Committee and should be attached to this application.

1. **PROJECTED BUDGET**

Provide itemized projected budget using below template. **The budget should not exceed $5000. These funds are subject to the travel regulations for the University of Florida. If your projected budget is estimated to be over $5000, you must provide clear details on your additional funding sources under section 9 of this application.**

**Please only document expenses and amounts of funding requested from CUR.**

|  |  |  |
| --- | --- | --- |
| **BUDGET ITEM** | **AMOUNT REQUESTED FROM CUR ($)** | **JUSTIFICATION FOR BUDGET ITEM AND AMOUNT (including sources, daily/nightly rates, etc.)** |
| Airfare to the destination country | $ |  |
| Lodging | $ |  |
| Meal allowance and incidentals | $ |  |
| Ground transportation | $ |  |
| Communications (cell phone, internet, etc.) | $ |  |
| Entry visa | $ |  |
| International study abroad fee, insurance, 1 credit hour | $ 408 |  |
| Other expenses (*please specify*) | $ |  |
| **TOTAL COSTS** | **$** |  |

1. **INFORMATION ON OTHER SECURED FUNDING**

If your project budget is estimated to be over $5,000, you must provide clear details on your additional funding sources.

|  |  |  |
| --- | --- | --- |
| **What is the source of other secured funding?** | **What is the amount of other secured funding?** | **What will this other funding support?** |
|  | $ |  |
|  | $ |  |
|  | $ |  |

SUIRP Application Packet Checklist

Please review and complete this checklist before submitting your application packet via email to [cur@aa.ufl.edu](mailto:cur@aa.ufl.edu):

* I have completed the application fully and accurately, including the projected budget and the budget for other secured funding
* I have attached my Research Project Proposal to my application
* I have attached my CV to my application
* I have attached my letter(s) of support from my faculty research mentor(s)
* I have attached my letter from the foreign research institution
* I have attached an unofficial transcript to my application